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EXECUTIVE SECRETARIAT

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> **Executive** Registry **84 -** 10304

14 December 1984

MEMORANDUM FOR: Hal Ford

National Intelligence Officer At Large

FROM:

Executive Secretary

SUBJECT:

Worldwide Briefings

- 1. Even though testimony this year is likely to be somewhat later than in past years, the Director has said we should begin pulling things together. To this end, and as a first step, a proposed comprehensive outline for the Director's presentation should be pulled together by Friday, 28 December, for his review.
- 2. I talked with Bob Gates, and he indicated that you would be ringmaster for this effort. As this process develops, please make sure that the various NIOs keep in contact with those Agency and Community components that may have a contribution to make.

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cc: C/NIC